YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	IndSearch Institute of Management Studies & Research
• Name of the Head of the institution	Dr. Aparna Tembulkar
• Designation	Director
• Does the institution function from its own campus?	Yes
• Phone No. of the Principal	02022917000
• Alternate phone No.	02025431972
• Mobile No. (Principal)	9890926386
• Registered e-mail ID (Principal)	aparnatembulkar@indsearch.org
• Address	37/2/2/4, Bavdhan Khurd,
• City/Town	Pune
• State/UT	Maharashtra
• Pin Code	411021
2.Institutional status	
• Autonomous Status (Provide the date of conferment of Autonomy)	02/04/2007
• Type of Institution	Co-education
• Location	Urban

• Financial Status	**Self-financing**	
• Name of the IQAC Co-ordinator/Director	**Dr. Suwarna Shidore**	
• Phone No.	**02022917000**	
• Mobile No:	**9881377663**	
• IQAC e-mail ID	**iqac@indsearch.org**	

3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.indsearch.org/assets/pdf/aqar/2021-2022/AQAR_21-22.pdf
4.Was the Academic Calendar prepared for that year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.indsearch.org/assets/pdf/aqar/2022-2023/Academic%20Calenders%20for%20all%20courses%20%202022-23.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B++**	**84.4**	**2007**	**31/03/2007**	**30/03/2012**
Cycle 2	**B**	**2.78**	**2015**	**03/03/2015**	**02/03/2020**
Cycle 3	**B++**	**2.84**	**2022**	**26/04/2022**	**25/04/2027**

6.Date of Establishment of IQAC	**15/06/2007**

7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
Management	**Nil**	**Nil**	**Nil**	**Nil**

8.Provide details regarding the composition of the IQAC:

• Upload the latest notification regarding the composition of the IQAC by the HEI	View File

9.No. of IQAC meetings held during the year	**3**
• Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website?	**Yes**
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Did IQAC receive funding from any funding agency to support its activities during the year?	**No**
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. MoUs with industry for enhancing the skills development and employability 2. Organization of International seminar and National Research Paper Competition for students 3. Design and development of Executive education program to increase the industry connect 4. Encouraging students to participate in co-curricular and extra curricular activities organized by other institutions

12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:

Plan of Action	Achievements/Outcomes
To strengthen research and publications by faculty members	**This was identified as an area of improvement post NAAC assessment. The institute promoted research work among the faculty members. The incentive scheme was in place. Based on the efforts and encouragement by the leadership the faculty members presented and published 11 research papers in UGC Care and Scopus journals during 2022-23.**
Focus on holistic development of students by arranging guest lectures of eminent speakers	**19 Guest sessions, 2 industrial visits, two self development programs, one national and one**

from diverse fields	international seminar arranged for the students during the year. Several Yoga and fitness related sessions were also arranged to promote healthy lifestyle among the students.
Improve placements for the students	The institute focused on industry connect through visits, alumni contact, MDP programs to increase placements for students. The institute conducted self development program with the help of Carpedium and UGMA.
Focus on increase of admissions	The institute promoted presence on the social media with frequent updates of events in Insta, facebook and LinkedIn. Institue tied up with Disha to fetch the data of potential students visiting college website or enquiring on Disha's portal. Regular contact with potential students through phone calls, emails increased the admissions of MBA to 116 students.
Consulting and Management Development Programs for industry	The institute conducted 17 MDP programs for Finolex, 9 programs for Bharat Serum and Vaccines Limited, two programs for Trident Services and one program for NICMAR during 2022-23.

13.Was the AQAR placed before the statutory body?	Yes

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
Governing Body	09/11/2023

14.Was the institutional data submitted to AISHE ?	Yes

- Year

Year	Date of Submission
2022-23	02/03/2024

15.Multidisciplinary / interdisciplinary

As an autonomous institute, the institute has specialization specific courses. Apart from this, there is a basket of electives in which students can opt for subjects from diverse disciplines like Indian History, Philosophy, Film appreciation, Performing arts, Business Journalism etc. The aim of these courses is to provide multidisciplinary and interdisciplinary education to help students develop a holistic personality.

16.Academic bank of credits (ABC):

IndSearch Institute of Management Studies and Research was granted the autonomous status for the first time in the academic year 2007-08. Since then, all programmes at IndSearch follow the credit and grading pattern. As per the directives of SPPU, the institute has registered for Academic Bank of Credits. From the year 2022-23, all the students are asked to mandatorily create their accounts. The process of updating the credits to respective students' account has started.

17.Skill development:

All the courses under the various academic programmes contribute towards employability and skills enhancement. The Institute has taken care to incorporate courses like Advanced Excel, Tally, Personality development, Leadership Development, Business communication and many more to ensure that students graduating from the Institute are employable and have the requisite skills as desired by the industry.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The Institute lays emphasis on adopting the Indian Knowledge systems and aligning to the Indian Business scenario. Courses focusing on Indian Culture include Indian History, Personality Development, Leadership Development, Legal aspects of Business etc.

Since IndSearch offers professional graduate and post-graduate programmes in Business Management, the mode of instruction is in English. However, students are encouraged to pursue online courses through MOOCs using Swayam, NPTEL etc.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The Institute lays emphasis on Outcome Based education. In addition to the Programme Outcomes and Programme specific Outcomes formulated for each programme, every course has course outcomes mentioned in it. The course outcomes are also mapped with the question bank. Faculty prepare the question banks using the Blooms Taxonomy where every question is mapped to a specific course outcome for the said Course

20.Distance education/online education:

The Institute has so far not conducted distance education programmes. However, during the pandemic, the entire teaching learning shifted seamlessly to Microsoft teams for online teaching.

Extended Profile

1.Programme

1.1   **11**

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.Student

2.1   **362**

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	[View File](#)

2.2   **121**

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.3   **360**

Number of students who appeared for the examinations conducted
by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.Academic

3.1   **477**

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2   **22**

Number of full-time teachers during the year:

Extended Profile

1.Programme

1.1 Number of programmes offered during the year:	**11**

File Description	Documents
Institutional Data in Prescribed Format	<u>View File</u>

2.Student

2.1 Total number of students during the year:	**362**

File Description	Documents
Institutional data in Prescribed format	<u>View File</u>

2.2 Number of outgoing / final year students during the year:	**121**

File Description	Documents
Institutional Data in Prescribed Format	<u>View File</u>

2.3 Number of students who appeared for the examinations conducted by the institution during the year:	**360**

File Description	Documents
Institutional Data in Prescribed Format	<u>View File</u>

3.Academic

3.1 Number of courses in all programmes during the year:	**477**

File Description	Documents
Institutional Data in Prescribed Format	<u>View File</u>

3.2 Number of full-time teachers during the year:	**22**

File Description	Documents
Institutional Data in Prescribed Format	**View File**

3.3 Number of sanctioned posts for the year:	**18**

4.Institution

4.1 Number of seats earmarked for reserved categories as per GOI/State Government during the year:	**175**
4.2 Total number of Classrooms and Seminar halls	**19**
4.3 Total number of computers on campus for academic purposes	**158**
4.4 Total expenditure, excluding salary, during the year (INR in Lakhs):	**106.83**

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

IndSearch being an autonomous institution, curricula for all programs are developed and implemented considering Local, National, Regional and Global developmental needs. The same is reflected in POs, PSOs and COs. A mapping of Local, Regional, National and Global needs with various courses offered in the programmes and their Programme Outcomes is done while designing the curricula.

For example;

Local – Business Analytics, Python programming, Computer Applications, Software Testing, Total Quality Management, Digital and Services Marketing, Financial Modelling, Human Resource Information Systems, Operations and Supply Chain Management, Corporate Social Responsibility, and Business Ethics is part of the syllabus.

Regional – Quantitative Techniques, Entrepreneurship, Services Marketing, Financial Markets, Research Methodology and IT address these needs.

National –Environment, Health and Safety, Sustainability and CSR, Urban Planning, IT Services Management, Productivity Management, Distribution and Logistics Management etc have been included.

Global - International Business, International Marketing, Global HRM, International Finance, International Financial Reporting Standards, Export Documentation, Cross-cultural Relations, Foreign Languages, etc.

While designing curricula adequate focus is given on the aspects of building domain knowledge, enhanced communication, leadership, use of advanced technology, business ethics and analytical skills which are reflected in outcomes.

File Description	Documents
Upload additional information, if any	No File Uploaded
Link for additional information	Nil

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

5

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	No File Uploaded

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

307

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

1

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

4

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

Holistic development of the students is the main purpose of curriculum.We have added courses and activities which may not be directly linked with disciplines of study but contribute to sensitizing students to cross-cutting issues relevant to the current pressing concerns both nationally and internationally such as gender, environment and sustainability, human values and professional ethics, development of creative and divergent competencies.

Human values and Professional ethics are imbibed into every action at IndSearch and very naturally, itpercolates into the curriculum, various extra-curricular and social activities by the institution.

IndSearch regularly promotes and participates in the community service activities.

- Subjects such as Strategic CSR, Environment Management, Green Logistics, Legal Aspects of Business, Cyber Law and Sustainability included in the curriculum of the programs.
- Environment and Sustainability department at IndSearch.
- Special collection of books on environment and sustainability in library.
- Community Service – Cleanliness drive, traffic management, tree plantation, No-plastic day etc.
- Women Entrepreneurship Development Program (WEDP) Blood Donation camps

IndSearch practices high standards of ethics and human values in every aspect of education. IndSearch inculcates human values and business ethics into the curriculum for all UG,PG and PG Diploma programs.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	No File Uploaded

1.3.2 - Number of value-added courses for imparting transferable and life skills offered

during the year

2

File Description	Documents
List of value-added courses	<u>View File</u>
Brochure or any other document relating to value-added courses	<u>View File</u>
Any additional information	**No File Uploaded**

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

183

File Description	Documents
List of students enrolled	<u>View File</u>
Any additional information	<u>View File</u>

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

83

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	<u>View File</u>
Any additional information	**No File Uploaded**

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni   **A. All 4 of the above**

File Description	Documents
Provide the URL for stakeholders' feedback report	https://www.indsearch.org/assets/pdf/aqar/2021-2022/SSS_21-22.pdf
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - The feedback system of the Institution comprises the following A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	https://www.indsearch.org/assets/pdf/aqar/2021-2022/SSS_21-22.pdf
Any additional information	No File Uploaded

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

413

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

119

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

Methods adopted for assessing the Learning Levels of Students:

1. Profile of the Students: Right from the time students are admitted to the Institute, an assessment of their learning levels is done.

- **Graduation Background:A bridge program is offered for commerce and non-commerce background students.**
- **Performance at the Graduating Exam: On the basis of the graduating marks, slow learners and advanced learners are identified. Students having less than 55% marks are categorized as slow learners and those with more than 70% marks are categorized as advanced learners.**

2. Performance during the Concurrent Evaluation in the first Semester/first Trimester

3. Assessment of Communication Ability

4. For BMS, slow learners are identified through their first semester results.

Measures Taken:

1. Special remedial sessions and sessions of Business Communication are held for slow learners and their progress is monitored.

2. Counselling through professional consellors

3. participation in Co-curricular activities

4. Participation in extra-curricular activities

5. Membership in committee

Above measures ensure the developement of students not only in the academics but also in overall personality,

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
Nil	**362**	**19**

File Description	Documents
Upload any additional information	**No File Uploaded**

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Students are at the centre of Teaching-Learning process at IndSearch. Innovative methods of teaching-learning are used in the pedagogy which have been evolved over the years and are continuously enhanced.

Experiential learning - These methods include 'Learning by doing', 'Seeing is believing', 360 deg. learning, Teach-back, etc.

Participative learning - These methods include 'Collective Learning', 'Learning through Videos, Visuals

Learning Resources -A platform to share presentations, notes, ebooks, case studies, solved examples. This is accessible to students.

Problem Solving methodologies include - Experiencing real life, Productive Failure and Case studies

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional Information	**Nil**

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

IndSearch strongly promotes use of advanced technology in the teaching-learning process. It encourages faculty to use the best of the resources available and make the teaching-learning an engaging experience for the students.

All the faculty use Laptops and computers for preparing their notes and presentations. Apart from this, each class is equipped with a computer, LCD projector, screen and audio / video equipment. Including both the campuses, the Institute is having over 153 computers used in Labs, class rooms, and administration. All the class rooms have internet connectivity which enables teachers to access and present online content. Bavdhan campus is having a internet bandwidth of 50 MBPS and Law College Road campus with 20 MBPS.

Since year 2018-19 IndSearch extensively uses an intranet platform IndSearch Information System (IIS) which includes attendance, teaching record, online tutorials, examinations, placement, and Learning Resources.

All the faculty members effectively use online teaching platforms as well.

One of our large seminar halls is equipped with a Smart Board which is used by all the faculty members as and when required.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	**Nil**
Upload any additional information	<u>View File</u>

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

19

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	**View File**
Circulars with regard to assigning mentors to mentees	**View File**

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

At the beginning of each academic year an Academic Calendar is prepared for complete year for all the programs.Academic calendar covers all important dates for students such a start of semester / trimester, tutorial weeks, mid term examinations, exam form filling, final examination, holidays etc. Academic calendar is approved by the Director and released by the Dean Academics.Respective Faculty is required to prepare and submit the teaching plan based on the course syllabus. Teaching Plans are submitted to Dean Academics.Teaching is conducted as per the teaching plan which is monitored by Dean Academics. Revisions or remedial sessions are conducted by the faculty as per the need. At the end of each semester / trimester the respective faculty submits the Teaching Record, which records the actual sessions conducted against the plan. With the use of IndSearch Information System (IIS), the Teaching Records gets generated from the system.

Benefits : As the semester / trimester progresses, each faculty on a regular basis updates the teaching record in the IndSearch Information System (IIS). At the same time a periodic review is conducted by Dean Academics.

The Academic Calendar helps students getting the full visibility of events that would happen during the year. The advance release of Academic Calendar also makes sure the activities and events happen exactly as per the plan and these do not need additional communications.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	**View File**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

19

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	No File Uploaded

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

9

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	No File Uploaded

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

133

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

14.6

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	[View File](#)
Any additional information	**No File Uploaded**

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

0

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	**No File Uploaded**
Upload any additional information	**No File Uploaded**

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

The Institute places a lot of importance on extensive use of IT in all its processes. The Examination processes and procedures are IT enabled and have brought in considerable improvement in the Examination Management System of the Institution.

The IndSearch Information system (IIS), developed in-house by our own IT faculty, is being used since 2018-19. The system provides the facility to conduct all exams online. The Continuous Internal Assessment (CIA) as well as the Final examinations can be conducted in online mode using the IIS. The System enables conduct of - Online tutorials, Mid term exams, Automated results for online tutorials, Display of exam results.

Being an autonomous institute, IndSearch strictly adheres to the University guidelines in the conduct of examinations. Examination Reforms include - Use of Bloom's taxonomy, Debating Union as a part of concurrent evaluation,

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

Programme Outcomes: Our Vision of Developing world class management professionals to meet the diverse and challenging demands of business, industry and society drives all the programmes run at IndSearch. The Programme Outcomes are alligned with our Vision, Mission Goals and Objectives.

The programme outcomes are crafted considering all the important aspects of modern leadership and management. At the same time these outcomes include business ethics and values, social responsibility and protection of environment.The Programme Outcomes are documented. These are published on Institute's website. All the faculty members and students are made acquainted with these outcomes and the institute constantly strives to achieve them.

Course Outcomes:Each Course included in the syllabus has specific Course Outcomes documented. Course Outcomes are integral part of the Syllabus for each program. The practice of having documented Course Outcomes is standardized and is followed for all the programmes of the Institute. The syllabus containing Course Outcomes for each course is published on Institute's website and communicated to students by email after commencement of classes every year.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	[View File](#)
Upload any additional information	**No File Uploaded**
Link for additional Information	**Nil**

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The Institute places lot of emphasis on the Programme Outcomes (POs) and Course Outcomes (COs). Program Outcomes have been defined for all the programs that are offered by the Institute.The Programme Outcomes and Course Outcomes are displayed on the website and also communicated to the students through the syllabi.

The attainment of programme outcomes and course outcomes is ensured through effective evaluation system. This is achieved by use of Bloom's Taxonomy in the evaluation process. In Bloom's Taxonomy various kinds of skills such as cognitive, affective and psychomotor skills required for different programmes are identified and translated into the programme outcomes. In the evaluation process each question is mapped to the programme outcome and course outcome. Thus, marks scored in the examinations are indicative of level of attainment of programme outcomes and course outcomes.

A. Formal Methods to evaluate the attainment of POs and COs

1. Concurrent Evaluation - Written tutorials, assignments, Quizzes, Case Studies, Presentations, Debating Union, Mid-term Examination

2. Summer Internship Projects -SIP Viva Voce helps in evaluating domain knowledge, problem solving ability, communication, Innovation and entrepreneurial ability of the students.

B. Informal Methods of evaluation - Cultural events, Co-curricular Activities

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

148

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	[View File]
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

https://www.indsearch.org/assets/pdf/aqar/2022-2023/SSS_2022-23.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

IndSearch has developed a policy for promotion of research with the intension to increase the interest in the research mindsetof faculty and students. With rapid growth in scientific knowledge is an indication of quest for discovery and has an impact on economic and societal development. Research and developmental activities create and disseminate new knowledge in range of fields, promote innovation and motivate better learning and teaching among faculties and students. Research is the foundation of knowledge that brings new energy, builds state of the art facilities, promotes research publications, develops collaborations, and becomes part of active community. With this end in mind, the following IndSearch's Research Policy is implemented.

1.Purpose

The purpose of the Research Policy is to create a vibrant atmosphere of research among faculty and researchers at IndSearch. The policy shall serve as an overall framework within which research activities may be carried out.

2.Objectives

- **To create an enabling environment to foster a research culture as well as provide required support through research framework and guidelines.**
- **To ensure high level of efficient and effective support system to facilitate faculty and researchers in their research activities.**
- **Ensure publications in quality journals, indexed in Scopus/Web of Science and/or with impact factor.**
- **To nurture an environment of undertaking socially useful research with potential for commercialization.**
- **Forge interdisciplinary collaborations and partnerships nationally and globally.**

The research policy is reviewed and updated whenever it is necessary.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	[View File](#)
Provide URL of policy document on promotion of research uploaded on the website	https://www.indsearch.org/research_policy.php
Any additional information	**No File Uploaded**

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	**No File Uploaded**
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	<u>View File</u>
List of teachers receiving grant and details of grant received	**No File Uploaded**
Any additional information	**No File Uploaded**

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0

File Description	Documents
e-copies of the award letters of the teachers	**No File Uploaded**
List of teachers and details of their international fellowship(s)	<u>View File</u>
Any additional information	**No File Uploaded**

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

0

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	<u>View File</u>
List of projects and grant details	**No File Uploaded**
Any additional information	**No File Uploaded**

3.2.2 - Number of teachers having research projects during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	**Nil**
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

0

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	**No File Uploaded**
Institutional data in Prescribed format	**No File Uploaded**

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

0

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	**Nil**
Any additional information	**No File Uploaded**

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

IndSearch Institute is established in the year 1973. Institute is the pioneer research center under Savitribai Phule Pune University (Formerly, Pune University).The Institute has designed a research policy for all the stakeholders to cultivate and encourage research culture in the Institute. Faculties and students are encouraged to participate in national and international

conferences for paper or case presentations. The information of such conferences is informed either by sending email or by sending brochure to all faculty members. These conferences helps to understand the emerging areas of research.

The Institute also conducts workshop for faculty members to understand the latest development in the area of Research. Faculty members are getting financial aid to attend the conference, to present the research paper. Students are also encouraged to write research paper and present in the conference.

Research Policy:

1. To provide guideline for students and faculty members to encourage research.
2. To provide required infrastructural facilities to promote research atmosphere.
3. To motivate students and faculty members for research
4. To encourage faculty members to pursue their Ph.D. or Post Doctoral Research.
5. To introduce research courses in the program.

The Research policy is updated if required from time to time.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

7

File Description	Documents
Report of the events	No File Uploaded
List of workshops/seminars conducted during the year	View File
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures

A. All of the above

implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	[View File](#)
Any additional information	**No File Uploaded**

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

0

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	[View File](#)
Any additional information	**No File Uploaded**

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

2

File Description	Documents
List of research papers by title, author, department, and year of publication	[View File](#)
Any additional information	**No File Uploaded**

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during

the year

0

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

0

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	No File Uploaded

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

0

File Description	Documents
Bibiliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	No File Uploaded
Any additional information	No File Uploaded

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

8,18,000

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	View File
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

To sensitize students and as a social responsibility various extension activities are conducted at IndSearch. UG & PG students along with Faculty members participate invarious extenstion activities such as Women Enterpreneurship Development Program, NSS Camp, visiting the ZP school etc.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

1

File Description	Documents
Number of awards for extension activities in during the year	[View File](#)
e-copy of the award letters	**No File Uploaded**
Any additional information	**No File Uploaded**

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

6

File Description	Documents
Reports of the events organized	[View File](#)
Any additional information	**No File Uploaded**

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

239

File Description	Documents
Reports of the events	[View File](#)
Any additional information	**No File Uploaded**

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

139

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	No File Uploaded

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

2

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

IndSearch has excellent facilities and Physical Infrastructure for curricular, co-curricular, extra-curricular and extension activities. The Institute has two campuses one is located at a prime locality on Law College Road and the campus at Bavdhan which has a rich biodiversity. Both the campus premises have spacious classrooms, workshop or tutorial rooms, Seminar halls and auditoriums, with audio-visual aids. The library contains more than 30000 contemporary volumes and subscribes to over 38 top journals published in India and abroad.

IndSearch has well-equipped Computer Laboratories with modern application software, computers connected with a local area network (LAN) or Wi-Fi. Internet connectivity is with 100 MBPS, Leased Line at the Bavdhan campus and 50 MBPS at the Law College Road Campus.The Institute has a Smart Class room with all the necessary equipment. The LCDs, TV and Photocopiers are used effectively for teaching-learning.

Preliminary medical facilities are available on campus and Institute has a MoU with a local hospital to provide medical help whenever needed.

The Biodiversity Campus is essentially developed as a centre for various activities related to sports and creativity. The courts for games like Basketball, Volleyball and the like, gymnasium, Jogging Track etc., for the use of students are available. An Amphitheatre has been constructed using a natural slope, which is used by students for extra-curricular and cultural activities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

Sports Facilities and Cultural Facilities:With a view to enhance holistic development of the students, the Institute encourages students to participate in sports, co-curricular as well as extracurricular and cultural activities. The Institute has a gymnasium where students are encouraged to work out to maintain fitness. Under the Fit India initiative of government, the Institute has recently started online fitness sessions for all students every week.

Sr. No. Facilities Number Size (Sq. M) 1 Indoor Sports/cultural Facility 800 Sq. M Table tennis tables 3 Carrom Boards 4 Chess boards 2 Racquets 2 Gymnacium 1 150 Sq. M. Auditorium with audio visual equipment 1 238 Sq. M Football/Volleyball/Cricket Ground 1 6000 Sq. M Volleyball 1 Basketball 1 Open air Amphi Theatre 1 2000 Sq. M

Every year two in-house sporting Events are conducted.The outstanding sports persons are given certificates and medals. Students are provided with sports equipment by the Institute for their practice. All equipment are maintained regularly.The Institute also conducts Yoga sessions to encourage students to take up Yoga and maintain a healthy lifestyle.

Cultural Events: IndFest - Every year IndSearch organizes the annual cultural festival, IndFest. InIndFest students exhibit

their talents. They perform in various fields like dance, drama, music etc.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

17

File Description	Documents
Upload any additional information	No File Uploaded
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

9.28

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library Management System – Library uses the Koha system which was installed in 2018. The book issue and receipt is online. There is an email integration so that students and faculty get email alerts. Koha – Version :latest version (18.11.09.000) Koha system is maintained by M/s. FirstRay through an AMC Useof Technology -

Library has a computer lab with five computers exclusively for students at the Bavdhan campus and 4 computers at the Law College road campus.These are used by students for accessing e-books, Research Journals, research articles, varioussubject specific CDs (650+) and other online educational material. Library provides services for photocopying, printing etc. for students.Library area is completely under wi-fi network (100 MBPS) with open access for students. e-Database subscribed – J-Gate Member of National Digital Library

Reading Room Facility -

A Pleasing and quiet ambience with a seating capacity of 85 at the Bavdhan campus and a seating capacity of 45 at the law College road campus.37 reputed journals including 4 international journalsare subscribed. Leading 7 English and3 Marathi newspapers subscribed everyday.

Book Bank -

A collection of 1000+ books is dedicated for Book Bank activity for all MBA students.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.2.2 - Institution has access to the following: **B. Any 3 of the above**
e-journals e-ShodhSindhu Shodhganga
Membership e-books Databases Remote
access to e-resources

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	<u>View File</u>
Upload any additional information	**No File Uploaded**

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

`5.92`

File Description	Documents
Audited statements of accounts	View File
Any additional information	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

`120`

File Description	Documents
Upload details of library usage by teachers and students	**No File Uploaded**
Any additional information	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The Institute places a lot of importance on leveraging technology for teaching learning. In line with this, the IT facilities at the Institute have been updated from time to time. Further, we are also maintaining theIT infrastructure by our dedicated faculty with the help of AMC.

The Institute has dedicated Internet leased lines of 50 MBPS and 20 MBPS capacity for Bavdhan and Law College Road campuses respectively. The entire IT infrastructure is provided with an uninterrupted power supply to ensure all time availability of the Web applications of the Institute.

The IT infrastructure is efficiently maintained to support the academic and research activities carried out in the Institute. In order to ensure uninterrupted power supply to the computers, we have a 20 KVA UPS and 62.5 KVA Diesel Generating Set, well maintained by competent agencies. Thus, we assure that the lectures and lab sessions are not affected in case of power failures. We have also signed the Campus Agreement with Microsoft

for use of licensed software for all our needs.

The institute has signed an Annual Maintenance Contracts with various agencies for maintaining and supporting infrastructure.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
130	**151**

File Description	Documents
Upload any additional information	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. ?50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	[View File](#)
Upload any additional information	**No File Uploaded**

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

E. None of the above

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
List of facilities for e-content development (Data Template)	<u>View File</u>

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

89.61319

File Description	Documents
Audited statements of accounts	<u>View File</u>
Upload any additional information	**No File Uploaded**

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

Housekeeping -

- **Building, classrooms, Labs, corridors seminar halls and auditoriums are cleaned every day. Dedicated Cleaning staff on contract basis is maintained at both campuses for daily upkeep of the campus.**

Maintenance -

- **Major utility equipment such as water pumps, generator, water coolers, lifts, xxxxxare under annual maintenance contract with respective original equipment manufacturers or their authorized dealers.**
- **Servers are maintained by qualified agencies under AMC.**
- **The institute has a qualified staff to maintain all computers, LAN, routers, and other IT devices.**
- **UPS is taken on rent and the agency assures the uptime.**
- **Both campuses are havng Lifts and are maintained by OEMs.**

Safely and Security -

- **Both the campuses are manned by 24X7 security**

Data Security -

- **The institute uses all the licensed softwares. Anti-virus softwares are updated and used to prevent from any data loss.**
- **Firewall used for protecting the institute website and other online resources from any external attacks.**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

133

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	[View File](#)
Upload any additional information	**No File Uploaded**

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Institutional data in prescribed format	[View File](#)

5.1.3 - The following Capacity Development and Skill Enhancement activities are   **A. All of the above**

**organised for improving students'
capabilities Soft Skills Language and
Communication Skills Life Skills (Yoga,
Physical fitness, Health and Hygiene)
Awareness of Trends in Technology**

File Description	Documents
Link to Institutional website	**Nil**
Details of capability development and schemes	[View File](#)
Any additional information	[View File](#)

**5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations
and career counselling offered by the institution during the year**

80

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File](#)

**5.1.5 - The institution adopts the following
mechanism for redressal of students'
grievances, including sexual harassment and
ragging: Implementation of guidelines of
statutory/regulatory bodies Creating
awareness and implementation of policies
with zero tolerance Mechanism for
submission of online/offline students'
grievances Timely redressal of grievances
through appropriate committees**

A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	*View File*
Details of student grievances including sexual harassment and ragging cases	*View File*
Upload any additional information	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

51

File Description	Documents
Self-attested list of students placed	*View File*
Upload any additional information	**No File Uploaded**

5.2.2 - Number of outgoing students progressing to higher education

7

File Description	Documents
Upload supporting data for students/alumni	**No File Uploaded**
Details of students who went for higher education	*View File*
Any additional information	**No File Uploaded**

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

0

File Description	Documents
Upload supporting data for students/alumni	[View File](#)
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

2

File Description	Documents
e-copies of award letters and certificates	[View File](#)
Any additional information	**No File Uploaded**

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

As per Maharashtra Public Universities Act 2016, IndSearch Institute has constituted Students' Council. The main objective of this Students' Council is to look after the welfare of the students and to promote and co-ordinate the extra-curricular activities for better life.

IndSearch believes in youth empowerment through quality education. Students of the Institute have given enough freedom to organize, arrange various co-curricular, extra-curricular and cultural activities under the guidance of teaching and non- teaching staff members. IndSearch is proud to mention that the IndSearch students are actively participating in the social activities. To name the few during flood situation in Pune, students helped the displaced community, participation in Community Services, Women Enterprise Development Program.

Student Representatives help and motivate fellow students for arranging and participating various events such as Republic day, Independence day, Srujananubhav, Yoga day, SwachattaPakhawada etc. The student's representatives ensures to maintain the discipline in the Institute by encouraging students to follow the campus conduct rules and regulations. Students are actively involved in overall development of the Institute.

Role of Students in Academic & Administrative Bodies : Student representative(s) are an integral part of canteen, library, placement (CDC), extra-curricular, co-curricular, sports, disciplinary, ani-ragging, sexual-harassment committees, to name a few. Besides each class has atleast one boy and one girl student representative.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

5.3.3 - Number of sports and cultural events / competitions organised by the institution

8

File Description	Documents
Report of the event	<u>View File</u>
List of sports and cultural events / competitions organised per year	<u>View File</u>
Upload any additional information	**No File Uploaded**

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

IndSearch Alumni Association

As a part of the Alumni initiatives, the Institute is consistently trying to reach out to as many alumni members as possible. In the past Alumni meets have been conducted in Pune, Mumbai & Bangalore, to enable connecting with alumni. The Alumni Association at IndSearch is famously known as "Ind-Ex" which is non-registered entity of the Institute.

Some of the objectives of "Ind-Ex" are:

● **To encourage, foster and promote a close relationship among**

alumni and the Institute

• To let the alumni to share their knowledge with the Institute as Speakers for workshop or seminars or guest session • To involve the alumni in guiding the students through the placement preparedness programme for conducting mock interviews, aptitude tests, and holistic grooming of the students. • To make available the expertise and experience of the alumni for the development of research and educational activities of the Institute. • To guide the students with developing a network for professional and academic enrichment. • To seek input from the alumni for curriculum design and development The Institute believes in a continuing relationship with alumni, and strengthening the Alumni Network. As an integral part of this activity, Alumni Meet is organized regularly where teaching, non-teaching staffmembers interact with the Alumni.

Alumni also participate in the events / activities of the institute such as - International Seminar, Cultural Events, Guest Lectures, Career Counselling, Industry Visits etc.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	**Nil**

5.4.2 - Alumni's financial contribution during the year   **E. <2 Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

IndSearch Vision Develop world-class management professionals to meet the diverse and challenging demands of business, industry, and society.

IndSearch Mission - Provide international knowledge environment

that will enthuse and encourage students and faculty to develop sustainable competencies in emerging global business scenarios.

Nature of Governance- The Board of Studies, the Academic Council and the Governing Body are the statutory bodies that oversee the functioning of the Institute. The Institute's quality policy serves as a compass, and the quality cell is the primary force behind all of the organization's operations. Teachers, students, and alumni are represented on a number of committees that provide support to the statutory bodies.

The institute's director carries out policy decisions in the best interests of all stakeholders with the assistance of statutory bodies. Every choice made by the institute guarantees quality improvement projects and the students' efficient application of them.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	https://www.indsearch.org/index.php

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The Institute encourages participatory management, and this is evident in all of its endeavors. Participatory management is ensured and promoted by our Director General and Director through extracurricular andcocurricularactivities.

SOPs are created for execution following extensive debate, consideration, and the expression of opinions from various stakeholders. After a policy decision is made, the relevant committees comprising of teaching, non-teaching and student representatives are authorisedto carry out the action. The results of decentralization, participatory management, and effective leadership are evident in our intercollegiate activity, "Athang," which has evolved into a routine for showcasing young people's talent. Several colleges take part in this event.

Another event that can be mentioned is the Intercollegiate Research paper competition held under the aegis of the Pramod

Parkhi Centre for Banking, Finance and Insurance.

The seamless planning and execution of each event is evidence of IndSearch's decentralization and participatory management.

Regular faculty meetings are held, both formally and informally, wherein the faculty's input is taken into consideration and prompt decisions are made on significant issues. Essential tasks like setting the academic calendar, making timetables, assigning subjects, planning any national or international events, and planning extracurricular or cultural activities are a few examples of what these faculty meetings entail.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	View File
Paste link for additional Information	Nil

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The Institute's strategic Plan/perspective plan is developed in line with the Goals and Objectives. The plan focuses on:

1. Designing and offering more skill-based programmes – With a view to providing more skill-based programs the Institute intends to introduce an Undergraduate programme in Banking, Financial Services and Insurance (one of the growing sectors) and another in Human Capital Management
2. Collaborating with Institutes of International Repute-As a part of the perspective plan, IndSearch has signed an MoU with the Project Management Associates India. In 2022-23 a batch of 31 students took up the program and got certified.
3. Curriculum enhancement- In line with the requirements of the National Education Policy 2020, the Institute has revised and enhanced the curricula of various programmes. These have implemented from Academic Year 2023-24
4. Inculcating Universal Human Values - IndSearch will be

collaborating with surrounding communities to provide more community services programs. The NSS wing of UG students has also been doing encouraging work at various villages.

5. Fostering Research Culture -The Institute has also given incentives to encourage faculty members to publish in SCOPUS/UGC Care listed journals. These incentives will continue in the coming academic years.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	https://www.indsearch.org/assets/pdf/aqar/2020-2021/6.2.1%20IndSearch%20Strategic%20Plan.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The formation of institutional entities including the Academic Council, Board of Studies, and Governing Body is governed by UGC norms. Within the institute, each of these bodies has well-defined functions and responsibilities. This contributes to ensuring that decisions are carried out and made successfully and efficiently. Documented policies guarantee decentralized and more fluid functioning.

Various Bodies and their functions:

Sr. Name of the authority Distribution of work 1 Governing Body

To approve a budget, income expenditure and audit report of the institute, Provide Infrastructural, Human & Financial resources, to pass the resolutions made by the LMC/CDC

To approve the mission and strategic vision of the institution 2 IQAC

- To develop a quality conscious system
    - To organize Conferences/Seminars/FDPs and workshops

3 Anti Ragging Committee

- **To display on website, institute premises and in brochure the ragging prevention mechanism**
- **To avoid ragging incidences inside the campus**

4

Women's Grievance Committee /

Internal Complaint Committee

- **To accept the complaints from female students, staff and resolve them.**

5 Grievance Redressal Cell (GRC) The committee shall take in writing the complaints of students and resolve them in a stipulated time.

Appointment and Service Rules:

The Institute follows the appointment and service rules norms prescribed by AICTE and SPPU from time to time.

File Description	Documents
Paste link to Organogram on the institution webpage	**Nil**
Upload any additional information	<u>View File</u>
Paste link for additional Information	**Nil**

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination   **A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Documen	View File
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The welfare of the teaching and non-teaching staff is of the utmost importance to the Institute. The Institute offers the following welfare plans to both teaching and non-teaching staff:

1. Medical Insurance: We provide cashless hospitalization up to Rs. 25,000 and medical insurance up to Rs. 1 lakh for our faculty members.
2. Primary Medical Assistanceis available to the Institute's teaching, non-teaching, and student populations through a nearby hospital.
3. Research endowments: Based on the recommendations of the Institute's research committee, funds are made available for research assignments. Faculty members receive benefits in the form of reimbursement for conference expenses and registration fees.
4. Non-teaching staff receives reimbursement for their transportation costs.
5. Each year, two sets of uniforms are given to non-teaching staff.
6. Employees and their children receive priority admission and a fee concession.
7. Canteen facility is made available to the non-teaching staff at 20% subsidy
8. Leaves - Faculty are permitted to take extra leaves and credit them against their privilege leave at a later time in the event of a medical emergency or an uncommon circumstance, such as the death of a family member.Female faculty members are also eligible to take standard maternity leave.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

3

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

5

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	<u>View File</u>
Upload any additional information	**No File Uploaded**

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

4

File Description	Documents
Summary of the IQAC report	**No File Uploaded**
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	<u>View File</u>
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

Examining the income and expense accounts and the balance sheet is the main goal of the institutional financial audit. The management has faith in the audited financial accounts, which enables them to take steps to foster institutional growth.

Internal Audit -The Management prepares and approves a budget at the start of each year. The Finance Committee establishes and oversees the budget's boundaries. Every activity, including infrastructure augmentation and personnel salaries, is planned and budgeted. Every activity is carried out within the allocated budget. Every spending has an internal approval process in place. As a result, the accountant creates a bill or voucher. The Director and management review and approve it. External Audit -

A third-party auditor is chosen by the Institute's Management. The financial audit is completed by the auditor, in accordance with legal standards. Verification of income and expenses, receipts and payments, feecollection, professional tax payment, provident fund payment, income tax, audit completion, and audit report preparation are included in the external audit. The account is finalized, and the management team and the chartered accountant produce and duly sign audited statements.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists

during the year (not covered in Criterion III and V) (INR in lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	[View File](#)
Any additional information	**No File Uploaded**

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Funding Sources: The main sources of funding include tuition payments from students, interest earned on bank deposits, fees for consulting and training. Students can apply for government scholarships through the institute. In order to ensure prompt reimbursement, follow-up is conducted with government departments. Every year, attempts are made to achieve the approved intake of full admissions. Fixed deposits are the choice for the judicious investment of revenue obtained at the start of the academic year. Management Development Programs, for business executives and professionals, also add to the revenue.

Optimal utilization of funds by way of cost control –

1. **Requesting quotes from three or more qualified vendors is the first step in making any significant transaction. For the procurement, the institute receives competitive quotes.**
2. **The different expense heads are tracked using standard accounting procedures.**
3. **The institute has an annual maintenance contract in place for all of its equipment, including computers, hardware, UPSs, batteries, generators, lifts, solar systems, etc. to prevent malfunctions and associated expenses.**
4. **Making the best use of faculty personnel to reduce reliance on visiting professors.**
5. **Cost- and budget-controlling techniques are used in tandem when making decisions.**
6. **The way petty cash is managed is strictly regulated.**
7. **The majority of income is received by net banking, cheques, or DD. Digital transactions via the Internet are made easier.**

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	**Nil**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

The IQAC which is the main driver of all the activities at the Institute, has evolved several improvement measures which have been adopted to enhance and sustain the quality of education imparted at the Institute.

Sr. No

IQAC Initiative

Incremental Initiative taken

Conducted by

1

Value added courses for MBAII

Grooming session for students on personality development,was conducted from 31st January 2023 to 29th April 2023

YUGMA

2

Value added courses for MBA I

Session on self awareness, developing competencies,self compassion, enhancing EQ & SQ was conducted from 25th March to 26th April 2023

Carpediem EdPsych Consultancy LLP

3

New Courses

Introduction of certification of PMA

D level certification of PMA made available to the students

4

International Seminar on "Sustainability Management – The Way Forward" on 5th November 2022

Key note speaker was Prof. John Skalbeck Professor at Geosciences department at Wisconsin Parkside .

IndSearch

5

MoU with Project Management Associates

Under the MoU 3 faculty members were trained free of cost and obtained certification. nly the exam fees to appThey further trained students

31 students got IPMA Level D certification

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The Quality Policy of IndSearch Institute of Management Studies &

Research has been framed by IQAC and the IQAC works towards adherence to the same by ensuring the involvement of all the stakeholders. The role of the IQAC is central in reviewing and enhancing the teaching-learning process, structures as well as methodologies of operations. The IQAC works on the following premises

1. The need for a student-centric approach

2. The feedback obtained from the stakeholders

3. The guidelines provided by the UGC, The State Government, and the University.

4. The expert opinions during interactive meetings.

From Academic Year 2022-23, the IQAC has worked towards the implementation ofNEP 2020. For this there were deliberations conducted on the GRs given by the Government. Accordingly the subject group meeting were convened and the new curricula under NEP 2020 was placed in the statutory bodies of the Board of studies , Academic Council and Governing Body.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

B. Any 3 of the above

File Description	Documents
Paste the web link of annual reports of the Institution	**Nil**
Upload e-copies of accreditations and certification	**No File Uploaded**
Upload details of quality assurance initiatives of the institution	[View File](#)
Upload any additional information	**No File Uploaded**

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Institute believes and promotes gender equity through various activities and precautionary measures within the campus. Institute has included this gender equity in the MBA inthe subject 'Business Values and Ethics'.The institute organizes various seminars and workshops for students and faculty wherein equal opportunity is provided to represent, to lead and to manage the concerned activity. Apart from these sessions, the infrastructure of our campus has ensured following safety & security measures such as24X7 professional security, CCTV surveillance, Intercom connectivity as precautionary measure to deal with unauthorized entry. Students are allowed to enter the campus after checking their identity cards at enterence.The Fire Fighting system is installed at both the campuses and is operational.The Institute has functional Women's Grievance Cell.The Institute has Grievance Redressal Committee to resolve and ensure effective solution to any grievances of faculty and students.The institute also has Anti-Ragging Cell consisting of representative of all the stakeholders.Besides mentorship, Counselling facility is made available to the students. We have a professional counsellor coming to the campus for every week, meeting with the students on a one-on-one basis. We have provided separate Girls common room and boys common rooms with adequate washroom facilitites.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy   Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

B. Any 3 of the above

File Description	Documents
Geotagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Solid Waste Management - The waste generated such as papers are regularly sent for recycling. The wet waste generated in the canteen area is decomposed through vermicompost plant available within the campus. Institute has planted many trees and plants within the campus and in the bio-diversity campus. The dry leaves are allowed to decompose naturally.

Single use plastic is banned in the campus and its use is discouraged.

E-waste - The e-waste is in the form of computers, switches, cables, CDs etc. Such waste is accumulated in a room. Once in a while our accountant and IT person inspect the stock of e-waste and decide on the disposal. The institute obtains quotes from theregistered E-Waste disposal agencies and from them we select one agency for disposing of the Ewaste.Currently our e-waste is disposed off by Poona E-Waste Solutions.

The institute being a management institute, does not generate any liquid waste, Bio-medical waste, or any hazardous waste.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus   **A. Any 4 or all of the above**

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **A. Any 4 or All of the above**

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geotagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

    1. **Green audit**
    2. **Energy audit**
    3. **Environment audit**
    4. **Clean and green campus recognitions/awards**
    5. **Beyond the campus environmental promotional activities**

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of facilities	[View File](#)
Policy documents and brochures on the support to be provided	**No File Uploaded**
Details of the software procured for providing assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

The initiatives for providing an inclusive enviornment by the institution are as follows:

Sadbhavana day is celebrated every year on 20th August. Samajik Eikya Pandharwada was celebrated in the year 22-23. Matrubhasha Diwas was celebrated. Marathi Bhasha Diwas was celebrated.To bridge the socioeconomic gap in the society the institute has developed various activities such as lab to land, WEDP from the year 2000. WEDP was conducted for the underpreviliaged women of the society. Under community service, the indsearch students and faculty members visited a villege Kalamshet, which is tribal in Pune District. Spoken engish was taught to the villege students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

The institute has conducted the following initiatives for students and faculty members for constitutional obligations:

1. **Celebration of the National days like Republic Day and Independence Day**
2. **Celebration of the Ekta Diwas. The faculty Staff and students, take the ekta pledge to foster a spirit of Unity and harmony**

3. **Guest sessions on gender Diversity to sensitize students towards the issues of diversity**
4. **Activities like Ban of single use plastic to ensure preservation of the natural environment and have an environmentally friendly attitude**

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

A. All of the above

File Description	Documents
Code of Ethics - policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Institute is committed to nurturing socially responsible citizens. With this aim to sensitize students and employees, toward their duties as mentioned in the constitution, the following initiatives are taken:

Celebration of the National days like Republic Day and Independence Day

On 26th November, 2022 the IndSearch Institute celebrated 73rd Constitutional Day at Bavdhan Campus. During this program, students and faculty members took oath and a lecture was scheduled to infom the students about the importance of the day. From 26th November to 6th December various programs were organized by the instiute as Samata Parva.

The theme of India's G20 presidency is "Vasudhaiva Kutumbakam" or One Earth One Family One Future closely ties with LiFE (Life style for Environment) with a focus on sustainable and environment friendly life styles, harmony within the human family and honest conversations about climate change and global security. IndSearch institute organizeda painting competition on above mentioned theme on 18th March, 2023 during 2:00 pm - 5:00 pm at Bavdhan Campus. Students participated and enjoyed their paintings.

On 3rd May 2023Song Creation andDance Competiton was held under G20 activities.

On 5th June 2023, World Environment Day was celebrated with lots of activities at Indsearch Institute of Management Studies & Research, Bhavdhan. About 65 participants were present. Program started with welcoming speech by Mr. Ashish khanekar. Participants planted 10 saplings in institute building.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	**No File Uploaded**
Geotagged photographs of some of the events	[View File](#)
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

https://www.indsearch.org/assets/pdf/aqar/2022-2023/7.2.1%20Best%20Practice.pdf

Title of the Best Practice – Field Study and Business Plan.

From the academic year 2021-22, the IndSearch Institute of Management Studies and Research introduced a distinctive subject known as FSBP, or Field Study and

Business Plan, in Trimester V. This course has empowered students to transition into roles where they create job opportunities.

The objective of the Best Practice - The goal of this program is dual-fold: firstly, to familiarize students with the current business environment, and secondly, to

bolster their entrepreneurial skills. A notable portion of students hailing from rural areas often lack an understanding of the importance of entrepreneurship. This

subject serves to educate students on fundamental aspects such as business development through effective planning, scheduling, and implementation of profitable business ideas.

Description of Best Practice: Within the curriculum, tutorials are structured around presenting business ideas, exploring their financial aspects, and devising

corresponding marketing strategies. External evaluation is conducted by a panel of entrepreneurs. Students keen on initiating food businesses are encouraged to

engage in the annual Food Fest held on to the institute campus. Their participation entails assessment of their ideas, investment plans, marketing approaches, and

resultant profits.

Benefits Realized: Several students have ventured into entrepreneurship, with three of them establishing their own businesses. Meanwhile, other students are exploring avenues for positive transformation, influenced by their newfound

understanding of the significance of entrepreneurship.

File Description	Documents
Best practices in the Institutional website	https://www.indsearch.org/naac.php
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

Internationalization of Education by providing an international knowledge environment to develop global competencies –

Internationalization of IndSearch Students: In line with the Vision and Mission, IndSearch strives toprovide international exposure to the students through various initiatives. One such initiative which is a distinctive practice is the MoU with the University of Wisconsin, Parkside, USA for Student and faculty exchange Memorandum of Understanding with University of Wisconsin, Parkside, USA.

On the 20th of May 2009, Chancellor of University of Wisconsin, Parkside USA –Dr. Lane Earns and Director IndSearch, Dr. Ashok Joshi, in a ceremony at the University of Wisconsin Parkside USA campus, signed the MoU for educational cooperation towards faculty and student exchange, and other mutually collaborative areas, initially for a period of three years.

Under this MoU a student completing his MBA from IndSearch can get direct admission to the Master's programme at the University of Wisconsin, Parkside USA. Further, since the syllabus of the MBA programme at IndSearch is aligned with International Syllabi,Students going to Wisconsin after completing their MBA, get a credit waiver for a few subjects.

Students can also go to Wisconsin as a part of the Summer Exchange programme and study a few subjects in their summer school.

Part B
CURRICULAR ASPECTS
1.1 - Curriculum Design and Development
1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

IndSearch being an autonomous institution, curricula for all programs are developed and implemented considering Local, National, Regional and Global developmental needs. The same is reflected in POs, PSOs and COs. A mapping of Local, Regional, National and Global needs with various courses offered in the programmes and their Programme Outcomes is done while designing the curricula.

For example;

Local – Business Analytics, Python programming, Computer Applications, Software Testing, Total Quality Management, Digital and Services Marketing, Financial Modelling, Human Resource Information Systems, Operations and Supply Chain Management, Corporate Social Responsibility, and Business Ethics is part of the syllabus.

Regional – Quantitative Techniques, Entrepreneurship, Services Marketing, Financial Markets, Research Methodology and IT address these needs.

National –Environment, Health and Safety, Sustainability and CSR, Urban Planning, IT Services Management, Productivity Management, Distribution and Logistics Management etc have been included.

Global - International Business, International Marketing, Global HRM, International Finance, International Financial Reporting Standards, Export Documentation, Cross-cultural Relations, Foreign Languages, etc.

While designing curricula adequate focus is given on the aspects of building domain knowledge, enhanced communication, leadership, use of advanced technology, business ethics and analytical skills which are reflected in outcomes.

File Description	Documents
Upload additional information, if any	**No File Uploaded**
Link for additional information	**Nil**

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

5

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	<u>View File</u>
Details of syllabus revision during the year	<u>View File</u>
Any additional information	**No File Uploaded**

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

307

File Description	Documents
Curriculum / Syllabus of such courses	<u>View File</u>
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	<u>View File</u>
MoUs with relevant organizations for these courses, if any	**No File Uploaded**
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

1

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	**No File Uploaded**
Any additional information	**No File Uploaded**
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

4

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	**No File Uploaded**
Any additional information	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

Holistic development of the students is the main purpose of curriculum.We have added courses and activities which may not be directly linked with disciplines of study but contribute to sensitizing students to cross-cutting issues relevant to the current pressing concerns both nationally and internationally such as gender, environment and sustainability, human values and professional ethics, development of creative and divergent competencies.

Human values and Professional ethics are imbibed into every action at IndSearch and very naturally, itpercolates into the curriculum, various extra-curricular and social activities by the institution.

IndSearch regularly promotes and participates in the community service activities.

- **Subjects such as Strategic CSR, Environment Management, Green Logistics, Legal Aspects of Business, Cyber Law and Sustainability included in the curriculum of the**

- **programs.**
- **Environment and Sustainability department at IndSearch.**
- **Special collection of books on environment and sustainability in library.**
- **Community Service – Cleanliness drive, traffic management, tree plantation, No-plastic day etc.**
- **Women Entrepreneurship Development Program (WEDP) Blood Donation camps**

IndSearch practices high standards of ethics and human values in every aspect of education. IndSearch inculcates human values and business ethics into the curriculum for all UG,PG and PG Diploma programs.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	[View File](#)
Any additional information	**No File Uploaded**

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

2

File Description	Documents
List of value-added courses	[View File](#)
Brochure or any other document relating to value-added courses	[View File](#)
Any additional information	**No File Uploaded**

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

183

File Description	Documents
List of students enrolled	[View File](#)
Any additional information	[View File](#)

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

83

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	**No File Uploaded**

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni	**A. All 4 of the above**

File Description	Documents
Provide the URL for stakeholders' feedback report	https://www.indsearch.org/assets/pdf/aqar/2021-2022/SSS_21-22.pdf
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	**No File Uploaded**

1.4.2 - The feedback system of the Institution comprises the following	**A. Feedback collected, analysed and action taken made available on the website**

File Description	Documents
Provide URL for stakeholders' feedback report	https://www.indsearch.org/assets/pdf/aqar/2021-2022/SSS_21-22.pdf
Any additional information	**No File Uploaded**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

413

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

119

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

Methods adopted for assessing the Learning Levels of Students:

1. Profile of the Students: Right from the time students are admitted to the Institute, an assessment of their learning levels is done.

- Graduation Background:A bridge program is offered for commerce and non-commerce background students.
- Performance at the Graduating Exam: On the basis of the graduating marks, slow learners and advanced learners are identified. Students having less than 55% marks are categorized as slow learners and those with more than 70% marks are categorized as advanced learners.

2. Performance during the Concurrent Evaluation in the first Semester/first Trimester

3. Assessment of Communication Ability

4. For BMS, slow learners are identified through their first semester results.

Measures Taken:

1. Special remedial sessions and sessions of Business Communication are held for slow learners and their progress is monitored.

2. Counselling through professional consellors

3. participation in Co-curricular activities

4. Participation in extra-curricular activities

5. Membership in committee

Above measures ensure the developement of students not only in the academics but also in overall personality,

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
Nil	**362**	**19**

File Description	Documents
Upload any additional information	**No File Uploaded**

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Students are at the centre of Teaching-Learning process at IndSearch. Innovative methods of teaching-learning are used in the pedagogy which have been evolved over the years and are continuously enhanced.

Experiential learning - These methods include 'Learning by doing', 'Seeing is believing', 360 deg. learning, Teach-back,

etc.

Participative learning - These methods include 'Collective Learning', 'Learning through Videos, Visuals

Learning Resources -A platform to share presentations, notes, ebooks, case studies, solved examples. This is accessible to students.

Problem Solving methodologies include - Experiencing real life, Productive Failure and Case studies

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional Information	Nil

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

IndSearch strongly promotes use of advanced technology in the teaching-learning process. It encourages faculty to use the best of the resources available and make the teaching-learning an engaging experience for the students.

All the faculty use Laptops and computers for preparing their notes and presentations. Apart from this, each class is equipped with a computer, LCD projector, screen and audio / video equipment. Including both the campuses, the Institute is having over 153 computers used in Labs, class rooms, and administration. All the class rooms have internet connectivity which enables teachers to access and present online content. Bavdhan campus is having a internet bandwidth of 50 MBPS and Law College Road campus with 20 MBPS.

Since year 2018-19 IndSearch extensively uses an intranet platform IndSearch Information System (IIS) which includes attendance, teaching record, online tutorials, examinations, placement, and Learning Resources.

All the faculty members effectively use online teaching platforms as well.

One of our large seminar halls is equipped with a Smart Board

which is used by all the faculty members as and when required.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	**Nil**
Upload any additional information	[View File](#)

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

19

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	[View File](#)
Circulars with regard to assigning mentors to mentees	[View File](#)

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

At the beginning of each academic year an Academic Calendar is prepared for complete year for all the programs.Academic calendar covers all important dates for students such a start of semester / trimester, tutorial weeks, mid term examinations, exam form filling, final examination, holidays etc. Academic calendar is approved by the Director and released by the Dean Academics.Respective Faculty is required to prepare and submit the teaching plan based on the course syllabus. Teaching Plans are submitted to Dean Academics.Teaching is conducted as per the teaching plan which is monitored by Dean Academics. Revisions or remedial sessions are conducted by the faculty as per the need. At the end of each semester / trimester the respective faculty submits the Teaching Record, which records the actual sessions conducted against the plan. With the use of IndSearch Information System (IIS), the Teaching Records gets generated from the system.

Benefits : As the semester / trimester progresses, each faculty on a regular basis updates the teaching record in the IndSearch Information System (IIS). At the same time a periodic review is

conducted by Dean Academics.

The Academic Calendar helps students getting the full visibility of events that would happen during the year. The advance release of Academic Calendar also makes sure the activities and events happen exactly as per the plan and these do not need additional communications.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

19

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	[View File](#)
List of the faculty members authenticated by the Head of HEI	[View File](#)
Any additional information	**No File Uploaded**

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

9

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	[View File](#)
Any additional information	**No File Uploaded**

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

133

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	**No File Uploaded**

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

14.6

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	**No File Uploaded**

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

0

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	**No File Uploaded**
Upload any additional information	**No File Uploaded**

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

The Institute places a lot of importance on extensive use of IT in all its processes. The Examination processes and procedures are IT enabled and have brought in considerable improvement in the Examination Management System of the Institution.

The IndSearch Information system (IIS), developed in-house by

our own IT faculty, is being used since 2018-19. The system provides the facility to conduct all exams online. The Continuous Internal Assessment (CIA) as well as the Final examinations can be conducted in online mode using the IIS. The System enables conduct of - Online tutorials, Mid term exams, Automated results for online tutorials, Display of exam results.

Being an autonomous institute, IndSearch strictly adheres to the University guidelines in the conduct of examinations. Examination Reforms include - Use of Bloom's taxonomy, Debating Union as a part of concurrent evaluation,

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

Programme Outcomes: Our Vision of Developing world class management professionals to meet the diverse and challenging demands of business, industry and society drives all the programmes run at IndSearch. The Programme Outcomes are alligned with our Vision, Mission Goals and Objectives.

The programme outcomes are crafted considering all the important aspects of modern leadership and management. At the same time these outcomes include business ethics and values, social responsibility and protection of environment.The Programme Outcomes are documented. These are published on Institute's website. All the faculty members and students are made acquainted with these outcomes and the institute constantly strives to achieve them.

Course Outcomes:Each Course included in the syllabus has specific Course Outcomes documented. Course Outcomes are integral part of the Syllabus for each program. The practice of having documented Course Outcomes is standardized and is followed for all the programmes of the Institute. The syllabus containing Course Outcomes for each course is published on Institute's website and communicated to students by email after

commencement of classes every year.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	[View File](#)
Upload any additional information	No File Uploaded
Link for additional Information	Nil

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The Institute places lot of emphasis on the Programme Outcomes (POs) and Course Outcomes (COs). Program Outcomes have been defined for all the programs that are offered by the Institute.The Programme Outcomes and Course Outcomes are displayed on the website and also communicated to the students through the syllabi.

The attainment of programme outcomes and course outcomes is ensured through effective evaluation system. This is achieved by use of Bloom's Taxonomy in the evaluation process. In Bloom's Taxonomy various kinds of skills such as cognitive, affective and psychomotor skills required for different programmes are identified and translated into the programme outcomes. In the evaluation process each question is mapped to the programme outcome and course outcome. Thus, marks scored in the examinations are indicative of level of attainment of programme outcomes and course outcomes.

A. Formal Methods to evaluate the attainment of POs and COs

1. Concurrent Evaluation - Written tutorials, assignments, Quizzes, Case Studies, Presentations, Debating Union, Mid-term Examination

2. Summer Internship Projects -SIP Viva Voce helps in evaluating domain knowledge, problem solving ability, communication, Innovation and entrepreneurial ability of the students.

B. Informal Methods of evaluation - Cultural events, Co-

curricular Activities

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	**Nil**

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

148

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	[View File](#)
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

https://www.indsearch.org/assets/pdf/aqar/2022-2023/SSS_2022-23.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

IndSearch has developed a policy for promotion of research with the intension to increase the interest in the research mindsetof faculty and students. With rapid growth in scientific knowledge is an indication of quest for discovery and has an

impact on economic and societal development. Research and developmental activities create and disseminate new knowledge in range of fields, promote innovation and motivate better learning and teaching among faculties and students. Research is the foundation of knowledge that brings new energy, builds state of the art facilities, promotes research publications, develops collaborations, and becomes part of active community. With this end in mind, the following IndSearch's Research Policy is implemented.

1.Purpose

The purpose of the Research Policy is to create a vibrant atmosphere of research among faculty and researchers at IndSearch. The policy shall serve as an overall framework within which research activities may be carried out.

2.Objectives

- To create an enabling environment to foster a research culture as well as provide required support through research framework and guidelines.
- To ensure high level of efficient and effective support system to facilitate faculty and researchers in their research activities.
- Ensure publications in quality journals, indexed in Scopus/Web of Science and/or with impact factor.
- To nurture an environment of undertaking socially useful research with potential for commercialization.
- Forge interdisciplinary collaborations and partnerships nationally and globally.

The research policy is reviewed and updated whenever it is necessary.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	[View File](#)
Provide URL of policy document on promotion of research uploaded on the website	https://www.indsearch.org/research_policy.php
Any additional information	**No File Uploaded**

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	**No File Uploaded**
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	[View File](#)
List of teachers receiving grant and details of grant received	**No File Uploaded**
Any additional information	**No File Uploaded**

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0

File Description	Documents
e-copies of the award letters of the teachers	**No File Uploaded**
List of teachers and details of their international fellowship(s)	<u>View File</u>
Any additional information	**No File Uploaded**

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

0

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	<u>View File</u>
List of projects and grant details	**No File Uploaded**
Any additional information	**No File Uploaded**

3.2.2 - Number of teachers having research projects during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	**Nil**
List of research projects during the year	<u>View File</u>

3.2.3 - Number of teachers recognised as research guides

0

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	No File Uploaded
Institutional data in Prescribed format	No File Uploaded

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

0

File Description	Documents
Supporting document from Funding Agencies	[View File](#)
Paste link to funding agencies' website	Nil
Any additional information	No File Uploaded

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

IndSearch Institute is established in the year 1973. Institute is the pioneer research center under Savitribai Phule Pune University (Formerly, Pune University).The Institute has designed a research policy for all the stakeholders to cultivate and encourage research culture in the Institute. Faculties and students are encouraged to participate in national and international conferences for paper or case presentations. The information of such conferences is informed either by sending email or by sending brochure to all faculty members. These conferences helps to understand the emerging areas of research.

The Institute also conducts workshop for faculty members to understand the latest development in the area of Research. Faculty members are getting financial aid to attend the conference, to present the research paper. Students are also encouraged to write research paper and present in the conference.

Research Policy:

1. To provide guideline for students and faculty members to encourage research.
2. To provide required infrastructural facilities to promote research atmosphere.
3. To motivate students and faculty members for research
4. To encourage faculty members to pursue their Ph.D. or Post Doctoral Research.
5. To introduce research courses in the program.

The Research policy is updated if required from time to time.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

7

File Description	Documents
Report of the events	**No File Uploaded**
List of workshops/seminars conducted during the year	<u>View File</u>
Any additional information	**No File Uploaded**

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software	**A. All of the above**

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	No File Uploaded

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	No File Uploaded

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

2

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	No File Uploaded

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

0

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

0

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	No File Uploaded

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

0

File Description	Documents
Bibiliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	No File Uploaded
Any additional information	No File Uploaded

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

8,18,000

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	View File
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

To sensitize students and as a social responsibility various extension activities are conducted at IndSearch. UG & PG students along with Faculty members participate invarious extenstion activities such as Women Enterpreneurship Development Program, NSS Camp, visiting the ZP school etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

1

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	**No File Uploaded**
Any additional information	**No File Uploaded**

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

6

File Description	Documents
Reports of the events organized	View File
Any additional information	**No File Uploaded**

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

239

File Description	Documents
Reports of the events	View File
Any additional information	**No File Uploaded**

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/

student exchange/ internship/ on-the-job training/ project work

139

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	No File Uploaded

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

2

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

IndSearch has excellent facilities and Physical Infrastructure for curricular, co-curricular, extra-curricular and extension activities. The Institute has two campuses one is located at a prime locality on Law College Road and the campus at Bavdhan which has a rich biodiversity. Both the campus premises have spacious classrooms, workshop or tutorial rooms, Seminar halls and auditoriums, with audio-visual aids. The library contains more than 30000 contemporary volumes and subscribes to over 38 top journals published in India and abroad.

IndSearch has well-equipped Computer Laboratories with modern application software, computers connected with a local area network (LAN) or Wi-Fi. Internet connectivity is with 100 MBPS, Leased Line at the Bavdhan campus and 50 MBPS at the Law

College Road Campus.The Institute has a Smart Class room with all the necessary equipment. The LCDs, TV and Photocopiers are used effectively for teaching-learning.

Preliminary medical facilities are available on campus and Institute has a MoU with a local hospital to provide medical help whenever needed.

The Biodiversity Campus is essentially developed as a centre for various activities related to sports and creativity. The courts for games like Basketball, Volleyball and the like, gymnasium, Jogging Track etc., for the use of students are available. An Amphitheatre has been constructed using a natural slope, which is used by students for extra-curricular and cultural activities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

Sports Facilities and Cultural Facilities:With a view to enhance holistic development of the students, the Institute encourages students to participate in sports, co-curricular as well as extracurricular and cultural activities. The Institute has a gymnasium where students are encouraged to work out to maintain fitness. Under the Fit India initiative of government, the Institute has recently started online fitness sessions for all students every week.

Sr. No. Facilities Number Size (Sq. M) 1 Indoor Sports/cultural Facility 800 Sq. M Table tennis tables 3 Carrom Boards 4 Chess boards 2 Racquets 2 Gymnacium 1 150 Sq. M. Auditorium with audio visual equipment 1 238 Sq. M Football/Volleyball/Cricket Ground 1 6000 Sq. M Volleyball 1 Basketball 1 Open air Amphi Theatre 1 2000 Sq. M

Every year two in-house sporting Events are conducted.The outstanding sports persons are given certificates and medals. Students are provided with sports equipment by the Institute for their practice. All equipment are maintained regularly.The

Institute also conducts Yoga sessions to encourage students to take up Yoga and maintain a healthy lifestyle.

Cultural Events: IndFest – Every year IndSearch organizes the annual cultural festival, IndFest. InIndFest students exhibit their talents. They perform in various fields like dance, drama, music etc.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

17

File Description	Documents
Upload any additional information	No File Uploaded
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

9.28

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library Management System – Library uses the Koha system which was installed in 2018. The book issue and receipt is online. There is an email integration so that students and faculty get email alerts. Koha – Version :latest version (18.11.09.000) Koha system is maintained by M/s. FirstRay through an AMC Useof Technology -

Library has a computer lab with five computers exclusively for students at the Bavdhan campus and 4 computers at the Law College road campus.These are used by students for accessing e-books, Research Journals, research articles, varioussubject specific CDs (650+) and other online educational material. Library provides services for photocopying, printing etc. for students.Library area is completely under wi-fi network (100 MBPS) with open access for students. e-Database subscribed – J-Gate Member of National Digital Library

Reading Room Facility -

A Pleasing and quiet ambience with a seating capacity of 85 at the Bavdhan campus and a seating capacity of 45 at the law College road campus.37 reputed journals including 4 international journalsare subscribed. Leading 7 English and3 Marathi newspapers subscribed everyday.

Book Bank -

A collection of 1000+ books is dedicated for Book Bank activity for all MBA students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources	B. Any 3 of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	No File Uploaded

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

5.92

File Description	Documents
Audited statements of accounts	View File
Any additional information	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

120

File Description	Documents
Upload details of library usage by teachers and students	No File Uploaded
Any additional information	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The Institute places a lot of importance on leveraging technology for teaching learning. In line with this, the IT facilities at the Institute have been updated from time to time. Further, we are also maintaining theIT infrastructure by our dedicated faculty with the help of AMC.

The Institute has dedicated Internet leased lines of 50 MBPS

and 20 MBPS capacity for Bavdhan and Law College Road campuses respectively. The entire IT infrastructure is provided with an uninterrupted power supply to ensure all time availability of the Web applications of the Institute.

The IT infrastructure is efficiently maintained to support the academic and research activities carried out in the Institute. In order to ensure uninterrupted power supply to the computers, we have a 20 KVA UPS and 62.5 KVA Diesel Generating Set, well maintained by competent agencies. Thus, we assure that the lectures and lab sessions are not affected in case of power failures. We have also signed the Campus Agreement with Microsoft for use of licensed software for all our needs.

The institute has signed an Annual Maintenance Contracts with various agencies for maintaining and supporting infrastructure.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
130	**151**

File Description	Documents
Upload any additional information	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus	**A. ?50 Mbps**

File Description	Documents
Details of bandwidth available in the Institution	[View File](#)
Upload any additional information	**No File Uploaded**

4.3.4 - Institution has facilities for e-content	**E. None of the above**

development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing	

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

89.61319

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

Housekeeping -

- **Building, classrooms, Labs, corridors seminar halls and auditoriums are cleaned every day. Dedicated Cleaning staff on contract basis is maintained at both campuses for daily upkeep of the campus.**

Maintenance -

- **Major utility equipment such as water pumps, generator, water coolers, lifts, xxxxxare under annual maintenance contract with respective original equipment manufacturers or their authorized dealers.**
- **Servers are maintained by qualified agencies under AMC.**
- **The institute has a qualified staff to maintain all**

computers, LAN, routers, and other IT devices.

- UPS is taken on rent and the agency assures the uptime.
- Both campuses are havng Lifts and are maintained by OEMs.

Safely and Security -

- Both the campuses are manned by 24X7 security

Data Security -

- The institute uses all the licensed softwares. Anti-virus softwares are updated and used to prevent from any data loss.
- Firewall used for protecting the institute website and other online resources from any external attacks.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

133

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	[View File](#)
Upload any additional information	No File Uploaded

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology | **A. All of the above**

File Description	Documents
Link to Institutional website	**Nil**
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

80

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances | **A. All of the above**

through appropriate committees

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

51

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	**No File Uploaded**

5.2.2 - Number of outgoing students progressing to higher education

7

File Description	Documents
Upload supporting data for students/alumni	**No File Uploaded**
Details of students who went for higher education	View File
Any additional information	**No File Uploaded**

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT GRE/ TOEFL/Civil Services/State government examinations) during the year

0

File Description	Documents
Upload supporting data for students/alumni	<u>View File</u>
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

2

File Description	Documents
e-copies of award letters and certificates	<u>View File</u>
Any additional information	**No File Uploaded**

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

As per Maharashtra Public Universities Act 2016, IndSearch Institute has constituted Students' Council. The main objective of this Students' Council is to look after the welfare of the students and to promote and co-ordinate the extra-curricular activities for better life.

IndSearch believes in youth empowerment through quality education. Students of the Institute have given enough freedom to organize, arrange various co-curricular, extra-curricular and cultural activities under the guidance of teaching and non-teaching staff members. IndSearch is proud to mention that the IndSearch students are actively participating in the social activities. To name the few during flood situation in Pune, students helped the displaced community, participation in Community Services, Women Enterprise Development Program.

Student Representatives help and motivate fellow students for arranging and participating various events such as Republic day, Independence day, Srujananubhav, Yoga day, SwachattaPakhawada etc. The student's representatives ensures to maintain the discipline in the Institute by encouraging students to follow the campus conduct rules and regulations. Students are actively involved in overall development of the

Institute.

Role of Students in Academic & Administrative Bodies : Student representative(s) are an integral part of canteen, library, placement (CDC), extra-curricular, co-curricular, sports, disciplinary, ani-ragging, sexual-harassment committees, to name a few. Besides each class has atleast one boy and one girl student representative.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

5.3.3 - Number of sports and cultural events / competitions organised by the institution

8

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

IndSearch Alumni Association

As a part of the Alumni initiatives, the Institute is consistently trying to reach out to as many alumni members as possible. In the past Alumni meets have been conducted in Pune, Mumbai & Bangalore, to enable connecting with alumni. The Alumni Association at IndSearch is famously known as "Ind-Ex" which is non-registered entity of the Institute.

Some of the objectives of "Ind-Ex" are:

- To encourage, foster and promote a close relationship among alumni and the Institute

- To let the alumni to share their knowledge with the Institute as Speakers for workshop or seminars or guest session • To involve the alumni in guiding the students through the placement preparedness programme for conducting mock interviews, aptitude tests, and holistic grooming of the students. • To make available the expertise and experience of the alumni for the development of research and educational activities of the Institute. • To guide the students with developing a network for professional and academic enrichment. • To seek input from the alumni for curriculum design and development The Institute believes in a continuing relationship with alumni, and strengthening the Alumni Network. As an integral part of this activity, Alumni Meet is organized regularly where teaching, non-teaching staffmembers interact with the Alumni.

Alumni also participate in the events / activities of the institute such as - International Seminar, Cultural Events, Guest Lectures, Career Counselling, Industry Visits etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

5.4.2 - Alumni's financial contribution during the year	E. <2 Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

IndSearch Vision Develop world-class management professionals to meet the diverse and challenging demands of business, industry, and society.

IndSearch Mission - Provide international knowledge environment that will enthuse and encourage students and faculty to develop sustainable competencies in emerging global business scenarios.

Nature of Governance- The Board of Studies, the Academic Council and the Governing Body are the statutory bodies that oversee the functioning of the Institute. The Institute's quality policy serves as a compass, and the quality cell is the primary force behind all of the organization's operations. Teachers, students, and alumni are represented on a number of committees that provide support to the statutory bodies.

The institute's director carries out policy decisions in the best interests of all stakeholders with the assistance of statutory bodies. Every choice made by the institute guarantees quality improvement projects and the students' efficient application of them.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	https://www.indsearch.org/index.php

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The Institute encourages participatory management, and this is evident in all of its endeavors. Participatory management is ensured and promoted by our Director General and Director through extracurricular andcocurricularactivities.

SOPs are created for execution following extensive debate, consideration, and the expression of opinions from various stakeholders. After a policy decision is made, the relevant committees comprising of teaching, non-teaching and student representatives are authorisedto carry out the action. The results of decentralization, participatory management, and effective leadership are evident in our intercollegiate activity, "Athang," which has evolved into a routine for showcasing young people's talent. Several colleges take part in this event.

Another event that can be mentioned is the Intercollegiate Research paper competition held under the aegis of the Pramod Parkhi Centre for Banking, Finance and Insurance.

The seamless planning and execution of each event is evidence of IndSearch's decentralization and participatory management.

Regular faculty meetings are held, both formally and informally, wherein the faculty's input is taken into consideration and prompt decisions are made on significant issues. Essential tasks like setting the academic calendar, making timetables, assigning subjects, planning any national or international events, and planning extracurricular or cultural activities are a few examples of what these faculty meetings entail.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	View File
Paste link for additional Information	Nil

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The Institute's strategic Plan/perspective plan is developed in line with the Goals and Objectives. The plan focuses on:

1. Designing and offering more skill-based programmes – With a view to providing more skill-based programs the Institute intends to introduce an Undergraduate programme in Banking, Financial Services and Insurance (one of the growing sectors) and another in Human Capital Management
2. Collaborating with Institutes of International Repute-As a part of the perspective plan, IndSearch has signed an MoU with the Project Management Associates India. In 2022-23 a batch of 31 students took up the program and got certified.

3. **Curriculum enhancement-** In line with the requirements of the National Education Policy 2020, the Institute has revised and enhanced the curricula of various programmes. These have implemented from Academic Year 2023-24

4. **Inculcating Universal Human Values** - IndSearch will be collaborating with surrounding communities to provide more community services programs. The NSS wing of UG students has also been doing encouraging work at various villages.

5. **Fostering Research Culture** -The Institute has also given incentives to encourage faculty members to publish in SCOPUS/UGC Care listed journals. These incentives will continue in the coming academic years.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	https://www.indsearch.org/assets/pdf/aqar/2020-2021/6.2.1%20IndSearch%20Strategic%20Plan.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The formation of institutional entities including the Academic Council, Board of Studies, and Governing Body is governed by UGC norms. Within the institute, each of these bodies has well-defined functions and responsibilities. This contributes to ensuring that decisions are carried out and made successfully and efficiently. Documented policies guarantee decentralized and more fluid functioning.

Various Bodies and their functions:

Sr. Name of the authority Distribution of work 1 Governing Body

To approve a budget, income expenditure and audit report of the institute, Provide Infrastructural, Human & Financial resources, to pass the resolutions made by the LMC/CDC

To approve the mission and strategic vision of the institution

2 IQAC

- **To develop a quality conscious system**
  - **To organize Conferences/Seminars/FDPs and workshops**

3 Anti Ragging Committee

- **To display on website, institute premises and in brochure the ragging prevention mechanism**
- **To avoid ragging incidences inside the campus**

4

Women's Grievance Committee /

Internal Complaint Committee

- **To accept the complaints from female students, staff and resolve them.**

5 Grievance Redressal Cell (GRC) The committee shall take in writing the complaints of students and resolve them in a stipulated time.

Appointment and Service Rules:

The Institute follows the appointment and service rules norms prescribed by AICTE and SPPU from time to time.

File Description	Documents
Paste link to Organogram on the institution webpage	**Nil**
Upload any additional information	<u>View File</u>
Paste link for additional Information	**Nil**

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Documen	View File
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The welfare of the teaching and non-teaching staff is of the utmost importance to the Institute. The Institute offers the following welfare plans to both teaching and non-teaching staff:

1. Medical Insurance: We provide cashless hospitalization up to Rs. 25,000 and medical insurance up to Rs. 1 lakh for our faculty members.
2. Primary Medical Assistanceis available to the Institute's teaching, non-teaching, and student populations through a nearby hospital.
3. Research endowments: Based on the recommendations of the Institute's research committee, funds are made available for research assignments. Faculty members receive benefits in the form of reimbursement for conference expenses and registration fees.
4. Non-teaching staff receives reimbursement for their transportation costs.
5. Each year, two sets of uniforms are given to non-teaching staff.
6. Employees and their children receive priority admission and a fee concession.
7. Canteen facility is made available to the non-teaching staff at 20% subsidy
8. Leaves - Faculty are permitted to take extra leaves and credit them against their privilege leave at a later time in the event of a medical emergency or an uncommon circumstance, such as the death of a family member.Female faculty members are also eligible to take standard maternity leave.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

3

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

5

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	<u>View File</u>
Upload any additional information	**No File Uploaded**

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

4

File Description	Documents
Summary of the IQAC report	**No File Uploaded**
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	<u>View File</u>
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

Examining the income and expense accounts and the balance sheet is the main goal of the institutional financial audit. The management has faith in the audited financial accounts, which enables them to take steps to foster institutional growth.

Internal Audit -The Management prepares and approves a budget at the start of each year. The Finance Committee establishes and oversees the budget's boundaries. Every activity, including infrastructure augmentation and personnel salaries, is planned and budgeted. Every activity is carried out within the allocated budget. Every spending has an internal approval process in place. As a result, the accountant creates a bill or voucher. The Director and management review and approve it. External Audit -

A third-party auditor is chosen by the Institute's Management. The financial audit is completed by the auditor, in accordance with legal standards. Verification of income and expenses, receipts and payments, feecollection, professional tax payment, provident fund payment, income tax, audit completion, and audit report preparation are included in the external audit. The account is finalized, and the management team and the chartered accountant produce and duly sign audited statements.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	<u>View File</u>
Any additional information	**No File Uploaded**

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Funding Sources: The main sources of funding include tuition payments from students, interest earned on bank deposits, fees for consulting and training. Students can apply for government scholarships through the institute. In order to ensure prompt reimbursement, follow-up is conducted with government departments. Every year, attempts are made to achieve the approved intake of full admissions. Fixed deposits are the choice for the judicious investment of revenue obtained at the start of the academic year. Management Development Programs, for business executives and professionals, also add to the revenue.

Optimal utilization of funds by way of cost control –

1. **Requesting quotes from three or more qualified vendors is the first step in making any significant transaction. For the procurement, the institute receives competitive quotes.**
2. **The different expense heads are tracked using standard accounting procedures.**
3. **The institute has an annual maintenance contract in place for all of its equipment, including computers, hardware, UPSs, batteries, generators, lifts, solar systems, etc. to prevent malfunctions and associated expenses.**
4. **Making the best use of faculty personnel to reduce reliance on visiting professors.**
5. **Cost- and budget-controlling techniques are used in tandem when making decisions.**
6. **The way petty cash is managed is strictly regulated.**
7. **The majority of income is received by net banking,**

> cheques, or DD. Digital transactions via the Internet are made easier.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	**Nil**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

The IQAC which is the main driver of all the activities at the Institute, has evolved several improvement measures which have been adopted to enhance and sustain the quality of education imparted at the Institute.

Sr. No

IQAC Initiative

Incremental Initiative taken

Conducted by

1

Value added courses for MBAII

Grooming session for students on personality development,was conducted from 31st January 2023 to 29th April 2023

YUGMA

2

Value added courses for MBA I

Session on self awareness, developing competencies,self compassion, enhancing EQ & SQ was conducted from 25th March to

26th April 2023

Carpediem EdPsych Consultancy LLP

3

New Courses

Introduction of certification of PMA

D level certification of PMA made available to the students

4

International Seminar on "Sustainability Management – The Way Forward" on 5th November 2022

Key note speaker was Prof. John Skalbeck Professor at Geosciences department at Wisconsin Parkside .

IndSearch

5

MoU with Project Management Associates

Under the MoU 3 faculty members were trained free of cost and obtained certification. nly the exam fees to appThey further trained students

31 students got IPMA Level D certification

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The Quality Policy of IndSearch Institute of Management Studies & Research has been framed by IQAC and the IQAC works towards adherence to the same by ensuring the involvement of all the stakeholders. The role of the IQAC is central in reviewing and enhancing the teaching-learning process, structures as well as methodologies of operations. The IQAC works on the following premises

1. The need for a student-centric approach

2. The feedback obtained from the stakeholders

3. The guidelines provided by the UGC, The State Government, and the University.

4. The expert opinions during interactive meetings.

From Academic Year 2022-23, the IQAC has worked towards the implementation ofNEP 2020. For this there were deliberations conducted on the GRs given by the Government. Accordingly the subject group meeting were convened and the new curricula under NEP 2020 was placed in the statutory bodies of the Board of studies , Academic Council and Governing Body.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)	B. Any 3 of the above

File Description	Documents
Paste the web link of annual reports of the Institution	**Nil**
Upload e-copies of accreditations and certification	**No File Uploaded**
Upload details of quality assurance initiatives of the institution	[View File](#)
Upload any additional information	**No File Uploaded**

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Institute believes and promotes gender equity through various activities and precautionary measures within the campus. Institute has included this gender equity in the MBA inthe subject 'Business Values and Ethics'.The institute organizes various seminars and workshops for students and faculty wherein equal opportunity is provided to represent, to lead and to manage the concerned activity. Apart from these sessions, the infrastructure of our campus has ensured following safety & security measures such as24X7 professional security, CCTV surveillance, Intercom connectivity as precautionary measure to deal with unauthorized entry. Students are allowed to enter the campus after checking their identity cards at enterence.The Fire Fighting system is installed at both the campuses and is operational.The Institute has functional Women's Grievance Cell.The Institute has Grievance Redressal Committee to resolve and ensure effective solution to any grievances of faculty and students.The institute also has Anti-Ragging Cell consisting of representative of all the stakeholders.Besides mentorship, Counselling facility is made available to the students. We have a professional counsellor coming to the campus for every week, meeting with the students on a one-on-one basis. We have provided separate Girls common room and boys common rooms with adequate washroom facilitites.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment	B. Any 3 of the above

File Description	Documents
Geotagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Solid Waste Management - The waste generated such as papers are regularly sent for recycling. The wet waste generated in the canteen area is decomposed through vermicompost plant available within the campus. Institute has planted many trees and plants within the campus and in the bio-diversity campus. The dry leaves are allowed to decompose naturally.

Single use plastic is banned in the campus and its use is discouraged.

E-waste - The e-waste is in the form of computers, switches, cables, CDs etc. Such waste is accumulated in a room. Once in a while our accountant and IT person inspect the stock of e-waste and decide on the disposal. The institute obtains quotes from theregistered E-Waste disposal agencies and from them we select one agency for disposing of the Ewaste.Currently our e-waste is disposed off by Poona E-Waste Solutions.

The institute being a management institute, does not generate any liquid waste, Bio-medical waste, or any hazardous waste.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geotagged photographs of the facilities	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of the facilities	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

A. Any 4 or All of the above

File Description	Documents
Geotagged photos / videos of the facilities	**No File Uploaded**
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following: 1. **Green audit** 2. **Energy audit** 3. **Environment audit** 4. **Clean and green campus recognitions/awards** 5. **Beyond the campus environmental promotional activities**	**B. Any 3 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	[View File](#)
Certification by the auditing agency	[View File](#)
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.	**A. Any 4 or all of the above**

File Description	Documents
Geotagged photographs / videos of facilities	[View File](#)
Policy documents and brochures on the support to be provided	**No File Uploaded**
Details of the software procured for providing assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

The initiatives for providing an inclusive enviornment by the institution are as follows:

Sadbhavana day is celebrated every year on 20th August. Samajik Eikya Pandharwada was celebrated in the year 22-23. Matrubhasha Diwas was celebrated. Marathi Bhasha Diwas was celebrated.To bridge the socioeconomic gap in the society the institute has developed various activities such as lab to land, WEDP from the year 2000. WEDP was conducted for the underpreviliaged women of the society. Under community service, the indsearch students and faculty members visited a villege Kalamshet, which is tribal in Pune District. Spoken engish was taught to the villege students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

The institute has conducted the following initiatives for students and faculty members for constitutional obligations:

1. **Celebration of the National days like Republic Day and Independence Day**
2. **Celebration of the Ekta Diwas. The faculty Staff and**

students, take the ekta pledge to foster a spirit of Unity and harmony

3. **Guest sessions on gender Diversity to sensitize students towards the issues of diversity**
4. **Activities like Ban of single use plastic to ensure preservation of the natural environment and have an environmentally friendly attitude**

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized	**A. All of the above**

File Description	Documents
Code of Ethics - policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Institute is committed to nurturing socially responsible citizens. With this aim to sensitize students and employees,

toward their duties as mentioned in the constitution, the following initiatives are taken:

Celebration of the National days like Republic Day and Independence Day

On 26th November, 2022 the IndSearch Institute celebrated 73rd Constitutional Day at Bavdhan Campus. During this program, students and faculty members took oath and a lecture was scheduled to infom the students about the importance of the day. From 26th November to 6th December various programs were organized by the instiute as Samata Parva.

The theme of India's G20 presidency is "Vasudhaiva Kutumbakam" or One Earth One Family One Future closely ties with LiFE (Life style for Environment) with a focus on sustainable and environment friendly life styles, harmony within the human family and honest conversations about climate change and global security. IndSearch institute organizeda painting competition on above mentioned theme on 18th March, 2023 during 2:00 pm - 5:00 pm at Bavdhan Campus. Students participated and enjoyed their paintings.

On 3rd May 2023Song Creation andDance Competiton was held under G20 activities.

On 5th June 2023, World Environment Day was celebrated with lots of activities at Indsearch Institute of Management Studies & Research, Bhavdhan. About 65 participants were present. Program started with welcoming speech by Mr. Ashish khanekar. Participants planted 10 saplings in institute building.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	No File Uploaded
Geotagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

https://www.indsearch.org/assets/pdf/aqar/2022-2023/7.2.1%20Best%20Practice.pdf

Title of the Best Practice – Field Study and Business Plan.

From the academic year 2021-22, the IndSearch Institute of Management Studies and Research introduced a distinctive subject known as FSBP, or Field Study and

Business Plan, in Trimester V. This course has empowered students to transition into roles where they create job opportunities.

The objective of the Best Practice - The goal of this program is dual-fold: firstly, to familiarize students with the current business environment, and secondly, to

bolster their entrepreneurial skills. A notable portion of students hailing from rural areas often lack an understanding of the importance of entrepreneurship. This

subject serves to educate students on fundamental aspects such as business development through effective planning, scheduling, and implementation of profitable business ideas.

Description of Best Practice: Within the curriculum, tutorials are structured around presenting business ideas, exploring their financial aspects, and devising

corresponding marketing strategies. External evaluation is conducted by a panel of entrepreneurs. Students keen on initiating food businesses are encouraged to

engage in the annual Food Fest held on to the institute campus. Their participation entails assessment of their ideas, investment plans, marketing approaches, and

resultant profits.

Benefits Realized: Several students have ventured into entrepreneurship, with three of them establishing their own businesses. Meanwhile, other students are exploring avenues for positive transformation, influenced by their newfound

understanding of the significance of entrepreneurship.

File Description	Documents
Best practices in the Institutional website	https://www.indsearch.org/naac.php
Any other relevant information	**Nil**

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

Internationalization of Education by providing an international knowledge environment to develop global competencies –

Internationalization of IndSearch Students: In line with the Vision and Mission, IndSearch strives toprovide international exposure to the students through various initiatives. One such initiative which is a distinctive practice is the MoU with the University of Wisconsin, Parkside, USA for Student and faculty exchange Memorandum of Understanding with University of Wisconsin, Parkside, USA.

On the 20th of May 2009, Chancellor of University of Wisconsin, Parkside USA –Dr. Lane Earns and Director IndSearch, Dr. Ashok Joshi, in a ceremony at the University of Wisconsin Parkside USA campus, signed the MoU for educational cooperation towards faculty and student exchange, and other mutually collaborative areas, initially for a period of three years.

Under this MoU a student completing his MBA from IndSearch can get direct admission to the Master's programme at the University of Wisconsin, Parkside USA. Further, since the syllabus of the MBA programme at IndSearch is aligned with International Syllabi,Students going to Wisconsin after completing their MBA, get a credit waiver for a few subjects.

Students can also go to Wisconsin as a part of the Summer Exchange programme and study a few subjects in their summer school.

File Description	Documents
Appropriate link in the institutional website	https://www.indsearch.org/naac.php
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

- To Prepare Academic Calendar as per the directives for PG and UG programs in the institute
- To Conduct Academic, Administrative Audit
- To Organize Seminar, Conferences related to contemporary issues in Management and Research Methodology
- To take initiatives to Strengthen Placement Cell
- To Conduct feedback by students as per NAAC (SSS)
- To submit AQAR
- To participate in NIRF
- To participate in AISHE
- To build research proposals to get research grant.
- To facilitate the students for participating in Sports, Cultural, Co-Curricular and Extra-Curricular activities
- To conduct NEP-2020 related workshops and Conferences