

INDSEARCH INSTITUTE OF MANAGEMENT STUDIES & RESEARCH
(An Autonomous Institute permanently affiliated to the Savitribai Phule Pune University)

Minutes of the IQAC Meeting held on Friday 10th July, 2020 at 3:00 pm at Bavdhan Campus

The Meeting of the IQAC Committee of the IndSearch Institute of Management Studies & Research was held on Friday, 10th July 2020 at 3:00 pm in the premises of the Institute's Bavdhan Campus. The following Members were present.

1. Dr. Aparna Tembulkar
2. Dr. Ashok Joshi
3. Dr. Vikas Peshave
4. Prof. Upendra Lele
5. Prof. Rupali Gupte
6. Mr. Arjun Mohite
7. Mr. Santosh Shetty
8. Prof. Anand Chitanand
9. Dr. Suwarna Shidore

Dr. Aparna Tembulkar, Director was in the Chair. The following business was transacted.

Item No.1

Grant leave of absence

Leave was granted for IQAC members by the chair. Due to Covid-19 protocols some committee members expressed their inability to attend the meeting in campus.

Item No.2

To take note of examination schedule as per circular from SPPU

Due to pandemic situation in the country, the IQAC committee members discussed on the circular no. 475 dated 2nd July 2020 regarding examination. The committee members read the guidelines on the calculations of marks and declaration of results of students who are appearing for the semester/trimester end examinations. The same is given to the COE of the institute for further actions.



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Item No. 3

To review the admission process for new academic year

The admission process for new academic year was also discussed while considering the circular from AICTE regarding tentative commencement of the classes. It was decided to commence the classes on online mode for the second year students. For new admissions, as per AICTE directives, further process will be done.

Item no. 4

Preparation of Academic Calendar for AY 2020-2021

Academic Calendar for the AY 2020-2021 was prepared by the Quality cell of the Institute for Second and Third year BMS & MMS and Third Trimester of MBA programme considering the notifications from the government considering the prevailing COVID-19 protocols. The Academic calendar was placed in the meeting for further discussion. It was then reviewed by the IQAC members and final changes were suggested. It was also decided to continue with the various committees formed in the AY 2019-2020.

Item No.5

To promote interest in the research area for students as well as faculty members

It was decided to encourage students and faculty members to participate in various research activities such as attending webinars, presenting paper in an online research conferences. It was decided to arrange a Faculty Development Programme for promoting research culture in the institute.

Since there was no any other business, the meeting was ended with thanks to chair.

Dr. Suwarna Shidore
IQAC-Coordinator

Prof. Anand Chitanand
IQAC-Coordinator

Dr. Aparna Tembulkar
Chairman



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Action Taken Report of the meeting held on 10th July,2020

Srl.No	Agenda Item	Action Taken
1	To Grant leave of absence	Leave was granted committee members as they were unable to attend the meeting on this date.
2	To take note of examination schedule as per circular from SPPU	Examination related circular was discussed and was given to Examination Department for further action.
3	To review the admission process for new academic year	Admission process was followed in the institute as per the directives of AICTE and DTE
4	Preparation of Academic Calendar for AY 2020-2021	Academic Calendar for AY 2020-2021 for second year and third year students was prepared and an email is sent to students and faculty members.
5	To promote interest in the research area for students as well as faculty members	Faculty members participated in webinars and also experts are contacted for delivering sessions.

Dr. Suwarna Shidore
IQAC-CoordinatorProf. Anand Chitanand
IQAC-CoordinatorDr. Aparna Tembulkar
Chairman



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**INDIAN INSTITUTE OF COST AND MANAGEMENT STUDIES AND RESEARCH
[IndSearch]**

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**Minutes of the IQAC Meeting held on Tuesday 15th December, 2020 at 2:00 pm
at Bavdhan Campus**

The Meeting of the IQAC Committee of the IndSearch Institute of Management Studies & Research was held on Tuesday, 15th December, 2020 at 2:00 pm in the premises of the Institute's Bavdhan Campus. The following Members were present.

1. Dr. Aparna Tembulkar
2. Dr. Ashok Joshi
3. Dr. Sunita Joshi
4. Dr. Suwarna Shidore
5. Dr. Vikas Peshave
6. Dr. Anand Chitanand
7. Prof. Upendra Lele
8. Prof. Rupali Gupte
9. Mr. Arjun Mohite
10. Mr. Santosh Shetty

Dr. Aparna Tembulkar, Director was in the Chair. The following business was transacted.

Item No.1

Grant leave of absence

Leave was granted for these IQAC members by the chair.

Item No.2

To plan for the academic, co-curricular and extra-curricular activities.

Due to pandemic situation, the IQAC committee members discussed on the various activities which can be conducted using online mode. As per the Govt notifications and DTE instructions, planning for new batch was discussed. The admission committee of the institute was instructed to make necessary arrangements for the first year admissions while considering all COVID-19 protocols. Separate academic calendar which was prepared by the IQAC was reviewed and finalized. It was decided to prepare online orientation programme for



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the new batch. It was also discussed and decided to involve second year students in online orientation for first year students.

Item no.3

To monitor the teaching plan, academic calendar and review of examination schedule.

According to the Academic calendar, the committee members reviewed the teaching plan and teaching pedagogy for first year students. PG Diploma programme teaching plan and academic calendar was reviewed. Examination schedule for MBA, BMS and PG Diploma programmes was discussed with examination committee members and result for final year examinations which was declared in October, 2020 was discussed.

Item no.4

To take review of Self Study Report for 3rd Cycle of NAAC Accreditation of the institute.

A draft SSR was prepared and it was decided to review the same from the subject experts in the Pune. It was noted as per the notification from NAAC that the academic year should be considered till December, 2020 instead of April, 2020. Committee members decided to make necessary corrections in SSR accordingly. And it was also mentioned to check on NAAC website regarding updates for filling up AQAR for 20-21.

Since there was not any matter to transact, meeting ended with thanks to the Chair.

Dr. Suwarna Shidore
IQAC-Coordinator

Prof. Anand Chitanand
IQAC-Coordinator

Dr. Aparna Tembulkar
Chairman



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Institute of Management Studies & Research
Dr. Anand Chitanand Institute of Technology, Pune University

Action Taken Report of the meeting Tuesday 15th December, 2020 at 2:00 pm

Srl.No	Agenda Item	Action Taken
1	To Grant leave of absence	Leave was granted committee members.
2	To plan for the academic, co-curricular and extra-curricular activities.	Academic calendar consisting of various academic and co-curricular activities was sent by email to students and was published on IndSearch Information System. The The MBA Orientation programme (2020-2022 batch) was organized during 23 rd January 2021 to 5 th February 2021. Due to Covid 19 restrictions, the sessions were conducted in an online format.
3	To monitor the teaching plan, academic calendar and review of examination schedule.	Online Internal and External Examination time table was prepared by the examination dept and time table was sent to students and faculty members as discussed during meeting held on 15 th December, 2020
4	To take review of Self Study Report for 3 rd Cycle of NAAC Accreditation of the institute.	SSR was reviewed by Director General, Director and academic experts. Dr. Shirgurkar reviewed SSR using online mode whereas Dr. Mali reviewed SSR in an offline mode. The suggestions by experts are incorporated in SSR.

Dr. Suwarna Shidore
IQAC-Coordinator

Prof. Anand Chitanand
IQAC-Coordinator

Dr. Aparna Tembulkar
Chairman



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(An Autonomous Institute permanently affiliated to the Savitribai Phule Pune University)

Minutes of the IQAC Meeting held on Monday 5th April, 2021 at 3:00 pm at Bavdhan Campus

The Meeting of the IQAC Committee of the IndSearch Institute of Management Studies & Research was held on Monday 5th April, 2021 at 3:00 pm in the premises of the Institute's Bavdhan Campus. The following Members were present.

1. Dr. Aparna Tembulkar
2. Dr. Ashok Joshi
3. Dr. Suwarna Shidore
4. Dr. Vikas Peshave
5. Dr. Anand Chitanand
6. Prof. Upendra Lele
7. Prof. Rupali Gupte
8. Mr. Arjun Mohite
9. Mr. Santosh Shetty

Dr. Aparna Tembulkar, Director was in the Chair. The following business was transacted.

Item No.1

To Grant leave of absence

Leave was granted for those IQAC members who were unable to attend the meeting by the chair.

Item No.2

To review the guest sessions/ webinars organized for students and planning for Webinar on NEP 2020.

IQAC committee members presented a chart presenting 11 guest sessions/webinars were organized till April, 2021. IQAC members decided to organize webinar series at the institute in the month of April and May related to NEP 2020 and Career Guidance. Faculty members were informed about the same and the duties and responsibilities were decided. IQAC committee members decided the topics for Career Guidance webinar. Guest session on "Azaadi ka Amrut Mahotsav - 75 years of Independence" was conducted at IndSearch, Bavdhan Campus, Pune, on 12th March 2021 by Prof. Amey Tawade. IQAC members also reviewed the details of Faculty Members Attending Webinars, Workshops etc

Item no.3

To plan for workshop on wealth management.

It was decided to plan for 30 hours add on module on wealth management. The committee members discussed on the duration and probable date of this workshop. Considering academic schedule it was decided to conduct this workshop in the month of April as per the availability of the faculty.

Item no.4

To take the review of various research activities in the Institute.

The IQAC committee members took review of various research activities so far conducted in the institute and also planned for the future activities which can be conducted in the institute for the benefit of students and faculty members. It was worth noting that in the month of March there were 3 Research papers which were published and presented by our faculty members. Faculty Development Program on "Choice Of Statistical Tools In Quantitative Research" was organized in the institute on 11th February, 2021 in blended mode using Free Conference call. The committee members decided to conduct more research based sessions from external experts as well.

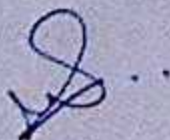
Item no. 5

Any other Item

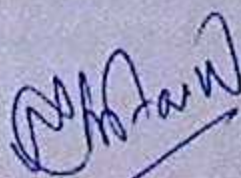
The Republic Day celebrations at IndSearch were conducted by unfurling the National Flag, paying respects. IndSearch has a tradition of felicitating faculty for outstanding work. On this auspicious occasion, the Director General Dr. Ashok Joshi, in the presence of Director Dr. Aparna Tembulkar, faculty members and staff, felicitated Prof. Upendra Lele with the IndSearch Teachers Excellence Award for his contribution to IndSearch.

IndSearch received the copyright for the IndSearch Information System designed and executed by Prof. Lele. The copyright was given by Copyright Office, Government of India on 15th January 2021.

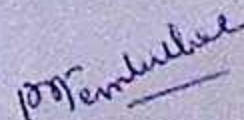
Since there was not any matter to transact, meeting ended with thanks to the Chair.



Dr. Suwarna Shidore
IQAC-Coordinator



Prof. Anand Chitanand
IQAC-Coordinator



Dr. Aparna Tembulkar
Chairman



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Action Taken Report of the meeting on Monday 5th April, 2021 at 3:00 pm at Bavdhan Campus

Srl.No	Agenda Item	Action Taken
1	To Grant leave of absence	Leave was granted IQAC committee members who were unable to attend the meeting.
2	To review the guest sessions/ webinars organized for students and planning for Webinar on NEP 2020.	Indsearch rganized an online Webinar on National Educational Policy, 24 th April, 2021 to all stakeholders namely faculty, students and society for demystification of New Education Policy 2020.
3	To plan for workshop on wealth management.	Add on module on Wealth Management was conducted by Prof. Sahil Shaha for MBA students during April, 2021 to June, 2021. The overall 20 sessions were conducted for this workshop. The workshop was concluded with an online evaluation. Students from MBA-II registered enthusiastically and 81 students successfully completed the course including evaluation.
4	To take the review of various research activities in the Institute.	8 Research papers were published in Research journals out of which 2 were published in Scopus journals. 1 student from our research center completed her Ph.D and 1 student will complete it in near future. Prof. Devaki Jain and Prof. Nilaya Murthy got-enrolled for Ph.D. in Symbiosis International University under Finance Specialization

Dr. Suwarna Shidore
IQAC-Coordinator

Prof. Anand Chitanand
IQAC-Coordinator

Dr. Aparna Tembulkar
Chairman